Questions and Appeals

The American Board for Occupational Health Nurses, Inc., ABOHN provides an opportunity for candidates to question any aspect of the certification program. ABOHN will respond to any question as quickly as possible. Candidates are invited to call 630-789-5799 or send an email message to info@abohn.org for any questions.

In addition, ABOHN has an appeals policy to provide a review mechanism for challenging an adverse decision, such as denial of eligibility for the examination or revocation of certification. An application for an appeal is available online at www.abohn.org.

It is the responsibility of the individual to initiate the appeal processes by written request or completing the form and sending it to the ABOHN office within 30 calendar days of the circumstance leading to the appeal.

ABOHN
PO Box 39
Palos Heights, Il 60463

Revised April 2023

ABOHN APPEALS FORM

Date:_____

Individual requesting appeal:

Name:_____ Cert, #_____

Address:_____

City, Sate, Zip:_____

Phone:_____ Email:_____

Reason for Review:

□ Application Criteria

□ Change in Application Status

□ Exam Failure

□ Renewal/Recertification Criteria

□ Fees

□ Other

Additional information for appeal. (Please include any information or documentation that may be deemed pertinent to your appeal.)

_____
_____
_____
_____
_____
_____
_____
_____

Upon receipt of a request for appeal, the appropriate committee will review the case at its next scheduled meeting. The decision of the panel shall be final.

Candidates will be notified in writing of the panel's decision.

For questions about the review and appeals process please call ABOHN at 630-789-5799.